

**Wayne County Board of Developmental Disabilities**  
**Minutes**  
**April 21, 2020**

The Wayne County Board of Developmental Disabilities met on Tuesday, April 21, 2020, at 7:00 p.m. in the conference room and via ZOOM at the Wayne County Board of Developmental Disabilities. Board members present were Mrs. Marianne Bricker, Mrs. Mary Ann Frantz, Dr. Kathy Helmuth, Mr. Gary Schar, Mrs. Melodie Stroud, Mr. Jerry Packard, and Mr. Tony Rodak. Also present was Mr. Dave Ashley, Superintendent, Carrie Bush, SSA Director, Service Coordinators Gretchen Ryan, Tara Fout, Karen Hupp, Jen McCormack, Becky Migdal, Mary Alice Troyer, Administrative Assistant and Scott Schrader, Investigative Agent.

Mr. Rodak called the meeting to order at 7:02 p.m.

Mr. Packard made a motion seconded by Mrs. Stroud to approve the minutes of the regular meeting held on February 18, 2020. The motion passed by unanimous vote.

Mr. Ashley gave the monthly financial report stating that the expenditures for the month of February were in the amount of \$482,532.65 and \$1,186,932.90 for the month of March from the S account. The year-to-date expenditures were \$2,371,711.58. Mr. Ashley pointed out that the receipts for the month of February were \$81,427.67 and \$6,949,396.99 for March. Mr. Ashley also pointed out that the year to date receipts were \$7,109,934.63.

A motion was made by Mrs. Bricker and seconded by Mrs. Stroud to approve the vouchers. Mr. Ashley pointed out the major expenses. He stated that the cost of vouchers for February was \$1,085,547.00 and \$886,118.13 for March.

**Committee Reports:**

**Buildings and Grounds** – There was no Buildings and Grounds Committee Report.

**Finance/Long Term Planning** – There was no Finance/Long Term Planning Committee Report.

**Personnel Committee** – There was no Personnel Committee Report.

**Superintendent's Business**

A motion was made by Dr. Helmuth and seconded by Mrs. Bricker to approve the following personnel actions.

**Personnel Actions:**

**RESIGNATIONS/RETIREMENTS/TERMINATIONS**

Heather Schafer, Resignation, effective August 2, 2020

**CHANGE IN STATUS**

Leeann Hamey, change from 3 days a week to 4 days a week, effective 5/4/2020

## **LEAVE OF ABSENCE**

Angela Beckler, FMLA-Spouse-02/11/20-2/23/20 Used 8 days  
Melissa Klingerman, FMLA-Self-03/02/20-03/10/20 used 7 days  
Jessica Carozza, FMLA Self – Intermittent – 3/9/2020 – 3/9/2021  
Leda Moyer, Medical Leave Non FMLA – Returning 03/27/2020  
Ann Gasser, FMLA – Parent – effective 3/12/20

## **LEAVE WITHOUT PAY**

Leda Moyer – 30 hrs Paydate 02/28/20 Medical Leave  
Leda Moyer – 80 hrs Paydate 03/13/20 Medical Leave  
Leda Moyer – 80 hrs Paydate 3/27/20 Medical Leave  
Leda Moyer – 72 hrs Paydate 4/13/2020 Medical Leave  
Danielle Hatton – 7 hrs Paydate –Non Paid Holiday Policy 4.61F

The motion passed by unanimous vote.

### **Action Items:**

The recommendation to approve the Standing Orders for Health Services was tabled to allow Dr. Helmuth and Linda Schmidt, QA/RN, to review the plan.

The recommendation to approve the Emergency Response Plan was tabled to make some minor changes.

A motion was made by Mr. Packard and seconded by Dr. Helmuth to recommend approval of the Exposure Control Plan. The motion passed by unanimous vote.

A motion was made by Mrs. Bricker and seconded by Mrs. Stroud to recommend approval of the 2019 Annual Report. The motion passed by unanimous vote.

The recommendation to approve the agreement for Speech Therapist shared services between the Wayne County Board of Developmental Disabilities and the Ashland County Board of Developmental Disabilities was tabled.

A motion was made by Mr. Packard and seconded by Mrs. Stroud to recommend approving a Pre-Employment Transitions Services Summer Program at Ida Sue School. The dates of the program will be determined based on the COVID-19 situation. The hours are from 8:15 am to 1:30 pm. The motion passed by unanimous vote.

A motion was made by Mrs. Bricker and seconded by Dr. Helmuth to recommend approval to appoint MedPro to conduct annual physicals per 3301-83-07: School transportation driver qualification rules. A person who meets the physical qualifications set forth in this as certified by proper medical authority may be authorized to operate a school bus, as defined by division (F) of section 4511.01 of the Revised Code, or a school van as defined in paragraph (C) of rule 3301-83-19 of the Administrative Code, for the purpose of transporting pupils. The motion passed by unanimous vote.

The recommendation to approve Shannon Fogle and the 10U Ohio Wolfpack softball team to use the ball field on Monday and Wednesday evenings from 6:30 – 8:30 pm beginning April 1, 2020 thru July 29, 2020, for practice at no charge was tabled.

A motion was made by Mr. Packard and seconded by Mrs. Stroud to recommend approving a contract with the Wayne County Family and Children First Council to fund the placement of Xavier R. at NECCO not to exceed ~~\$4,350~~ \$5,365 for a period of January 24, 2020 to February 22, 2020. (Amount revised from the February board meeting) The motion passed by unanimous vote.

A motion was made by Dr. Helmuth and seconded by Mr. Packard to recommend approving a contract with the Wayne County Family and Children First Council to fund the placement of Xavier R. at NECCO not to exceed \$5,066.67 for a period of February 23, 2020 to May 31, 2020. The motion passed by unanimous vote.

A motion was made by Mrs. Bricker and seconded by Dr. Helmuth to recommend approving a contract with the Wayne County Family and Children First Council to fund the placement of Samantha F. at Village Network - TFC not to exceed \$2,989 for a period of March 1, 2020 to April 30, 2020. The motion passed by unanimous vote.

A motion was made by Mrs. Frantz and seconded by Mrs. Stroud to recommend approving a contract with the Wayne County Family and Children First Council to fund the placement of Mason C. at Guidestone not to exceed \$10,738 for a period of April 1, 2020 to June 30, 2020. The motion passed by unanimous vote.

A motion was made by Mr. Packard and seconded by Mrs. Stroud to recommend approving a contract with the Wayne County Family and Children First Council to fund the placement of Owen T. at NECCO not to exceed \$10,192 for a period of April 1, 2020 to June 30, 2020. The motion passed by unanimous vote.

A motion was made by Mrs. Frantz and seconded by Mrs. Bricker to recommend approving a contract with the Wayne County Family and Children First Council to fund the placement of Alexander L. at Village Network - TFC not to exceed \$3,285.71 for a period of April 1, 2020 to June 30, 2020. The motion passed by unanimous vote.

A motion was made by Mr. Packard and seconded by Mrs. Stroud to recommend approving a contract with the Wayne County Family and Children First Council to fund the placement of Laura W. at Genacross not to exceed \$12,072.67 for a period of April 1, 2020 to June 30, 2020. The motion passed by unanimous vote.

A motion was made by Mrs. Bricker and seconded by Mrs. Stroud to recommend approving a contract with the Wayne County Family and Children First Council to fund the placement of Angel R. not to exceed \$8,230.04 for a period of April 1, 2020 to June 30, 2020. The motion passed by unanimous vote.

A motion was made by Mrs. Frantz and seconded by Mrs. Bricker to recommend approval of the following residential contract and/or addendums:

<b>Provider</b>	<b>Description</b>	<b>Contract Status</b>	<b>Term</b>	<b>Contract Amount</b>	<b>Addendum Amount</b>	<b>Total Contract Amount</b>
1. Midwest Health (D. Tucker)	Supported Living	Renewal	4/1/20 – 3/31/21	\$5,325,44		\$5,325.44
<b>TOTAL</b>				\$5,325,44		\$5,325,44

The motion passed by unanimous vote.

A motion was made by Mr. Packard and seconded by Mrs. Stroud to approve the Emergency Sick Leave Policy and the Emergency Family and Medical Leave Expansion policies. The motion passed by unanimous vote.

A motion was made by Mrs. Bricker and seconded by Mrs. Frantz to adjourn the meeting.

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Attest: Board President

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Date