

**Wayne County Board of Developmental Disabilities**  
**Minutes**  
**June 21, 2016**

The Wayne County Board of Developmental Disabilities met on Tuesday, June 21, 2016, at 7:00 p.m. in the conference room of the Wayne County Board of Developmental Disabilities. Board members present were: Mrs. Marianne Bricker, Mrs. Diana Frazier, Mr. Jerry Packard, Mr. Tony Rodak, and Mr. Gary Schar. Also present was Mr. Dave Ashley, Superintendent and Sarah Hinkel, Service Coordinator. Absent as excused were Dr. Paul Crowley and Mrs. Beverly Wire.

Mr. Schar called the meeting to order at 7:06 p.m.

Mr. Packard made a motion seconded by Mr. Rodak to approve the minutes of the regular meeting held on May 17, 2016. The motion passed by unanimous vote.

Mr. Ashley gave the monthly financial report stating that the expenditures for the month of May were in the amount of \$2,075,763.31 from the S account. The year-to-date expenditures were \$5,478,940.00. Mr. Ashley pointed out that the receipts for the month of May were \$143,017.12. Mr. Ashley also pointed out that the year to date receipts were \$5,357,008.43.

A motion was made by Mr. Rodak and seconded by Mrs. Bricker to approve the vouchers. Mr. Ashley pointed out the major expenses. He stated that the cost of vouchers for \$1,712,392.03 for May.

**Committee Reports:**

**Buildings and Grounds** – There was no Buildings and Grounds Report.

**Finance/Long Term Planning** – There was no Finance/Long Term Planning Committee Report.

**Personnel Committee** – There was no Personnel Committee Report.

**Superintendent's Business**

A motion was made by Mr. Packard and seconded by Mrs. Frazier to approve the following personnel actions

**Personnel Actions:**

**RESIGNATIONS/RETIREMENTS/TERMINATIONS**

Tricia Huffman, Resignation, effective 6/3/16  
Connie Long, Resignation, effective 6/31/16

**APPOINTMENTS**

Staci Dahni Reynolds, Summer Leader, effective 6/3/16  
Christine Lyons, Summer Aide, effective 6/3/16

Wendy Weber, Summer Aide, effective 6/3/16

Rebecca Wohlwend, substitute Community Employment Specialist, effective 6/20/16

### **LEAVE OF ABSENCE**

Stephanie Spangler, FMLA, returning early on 6/20/16

Jessica Carozza, applied for Short Term Disability

### **LEAVE WITHOUT PAY**

06/10/16 pay – Connie Long - 40 hrs, Linda Neuenschwander – 2 hrs, Pam Sutton - 6 hrs.

The motion passed by unanimous vote.

### **Action Items:**

A motion was made by Mrs. Bricker and seconded by Mr. Rodak to recommend renewing the contract with Whitaker-Myers Insurance (agent) for Hylant Insurance for the implementation of the Ohio School Plan for fleet, liability and violence insurance at a cost not to exceed \$33,000 from July 1, 2016 to June 30, 2017. The motion passed by unanimous vote.

A motion was made by Mr. Packard and seconded by Mr. Rodak to recommend approval to change Policy 4.14 - Certifications/Registrations/Licenses. The motion passed by unanimous vote.

A motion was made by Mr. Packard and seconded by Mrs. Bricker to recommend approval to change policy 14, Family Support Services. The motion passed by unanimous vote.

A motion was made by Mr. Rodak and seconded by Mrs. Bricker to recommend approval to enter into a collaborative transition program with Nick Amster, Inc. to provide vocational training services and supports. The motion passed by unanimous vote.

A motion was made by Mr. Packard and seconded by Mr. Rodak to recommend approval to enter into a collaborative transition program with Midwest Health Services to provide vocational training services and supports. The motion passed by unanimous vote.

A motion was made by Mrs. Bricker and seconded by Mrs. Frazier to recommend approval to purchase a squeeze machine for the Ida Sue School. The purchase is being funded by a \$5,000 grant from the Laura B. Frick Charitable Trust. In order for the company to send the equipment, payment must be made upfront by the WCBDD which in turn will be reimbursed by the incoming grant money. The motion passed by unanimous vote.

A motion was made by Mr. Packard and seconded by Mrs. Bricker to recommend approval to seek grant funding to improve and update the Ida Sue School playground's accessibility and functionality. The motion passed by unanimous vote.

A motion was made by Mrs. Bricker and seconded by Mrs. Frazier to recommend approval for Tina Harris to use the Hewit Cowles Pavilion on Sunday, June 5, 2016, from 2 – 8:30 pm for a graduation party for a fee of \$25. The motion passed by unanimous vote.

A motion was made by Mr. Packard and seconded by Mr. Rodak to recommend approving a contract with the Wayne County Family and Children First Council to fund the placement of Laura W. at Lutheran Homes not to exceed \$12,205.33 for a period of July 1, 2016 to September 30, 2016. The motion passed by unanimous vote.

A motion was made by Mrs. Frazier and seconded by Mr. Rodak to recommend approval of the residential contract:

<b>Provider</b>	<b>Description</b>	<b>Contract Status</b>	<b>Term</b>	<b>Contract Amount</b>	<b>Addendum Amount</b>	<b>Total Contract Amount</b>
1. OCLS (V. King)	Supported Living	Renewal	7/1/16 – 6/30/17	720.00		720.00
<b>TOTALS</b>						

The motion passed by unanimous vote.

A motion was made by Mr. Rodak and seconded by Mr. Packard to adjourn the meeting at 8:45 pm. The motion passed by unanimous vote.

\_\_\_\_\_  
Attest: Board President

\_\_\_\_\_  
Date